



IMPERIAL ROYAL SOVEREIGN COURT OF THE DESERT EMPIRE, INC.

Event Proposal Form

Event Name: _____

Date: _____ Time: _____ Fund: _____

Location: _____

Location Manager: _____ Location Approved: Yes No (Circle One)

Location Manager Signature: _____ Location Contract: Yes No (Circle One)

Event Emcees: _____

Projected Income

50/50 Raffle:	\$ _____
Tips:	\$ _____
Raffle:	\$ _____
Live Auction:	\$ _____
Jello Shots:	\$ _____
Membership:	\$ _____
Pageant Donations:	\$ _____
Food Sales:	\$ _____
Other: _____	\$ _____

Projected Income Total: \$ _____

Projected Expenses:

Show Expenses:	\$ _____
Tickets:	\$ _____
Raffle Items:	\$ _____
Auction Items:	\$ _____
Food Items:	\$ _____
Other: _____	\$ _____

Projected Expense Total: \$ _____

Projected Event Total: \$ _____

Monarchs Approval: _____

DATE: _____

Board of Directors Approval: _____

DATE: _____

Copies to: Treasurer, Location Manager, Monarchs